

# Frequently Asked Questions at The University of Cambodia

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# THE UNIVERSITY OF CAMBODIA

## GENERAL FREQUENTLY ASKED QUESTIONS (FAQ)

### GENERAL:

#### 1. Where is The University of Cambodia located?

**Address:** Northbridge Road Sangkat Toek Thla, Khan Sen Sok, P.O. Box 917, Phnom Penh, Cambodia.

**Directions:** Head west on Confederation de la Russie (towards Pochentong Airport). Turn left on Northbridge road (just after Ratana plaza and Dara Airport Hotel). UC is located 500 meters down on the left side of Northbridge Road.

#### 2. Can I park at The University of Cambodia?

Yes. UC provides a covered, secured motorbike parking lot at the back of the University, which is available to students, faculty, staff and guests. The parking lot is staffed with guards during all hours of UC operations and costs 500 riels for motorbikes and 200 riels for bicycles. UC also offers open-air parking for cars around the perimeter of the UC building and costs 2000 riels.

#### 3. What language is UC taught in?

UC conducts all its affairs in both English and Khmer - all university documents, memos, policies and procedures are available in both languages. Students have the choice to enroll in the International Track, which is taught in English, or the Khmer Track, which is taught in Khmer.

#### 4. What time does UC open/close?

UC is open Monday through Friday from 7:30am - 8:45pm, and from 7:30am - 5:00pm on Saturday and Sunday, except for public holidays.

Please note that many offices, centers, colleges and schools may be closed during lunch hours, Monday-Friday from 12pm - 2pm, and Saturday-Sunday from 12pm - 1pm. If you need to meet with someone during lunch hours please contact them directly to schedule an appointment.

#### 5. Does UC have on campus housing?

No. However, UC is currently seeking funding support to build student dormitories. UC is also happy to help facilitate student-housing arrangements on a case-by-case basis.

## **6. How much does it cost to attend UC?**

A list of UC tuition costs can be found at: <http://uc.edu.kh/ucs/academic/4/17/>.

## **7. What is UC's general phone number?**

You can reach the UC Office of Admissions, Information and Registration by calling: +855 023 993276, 060 333346, or 093 777576. Or you may send an email to [info@uc.edu.kh](mailto:info@uc.edu.kh). UC also replies to comments and messages on our Facebook page <https://www.facebook.com/universityofcambodia/>. You can also find us on Wikipedia: [www.wikipedia.org/wiki/universityofcambodia](http://www.wikipedia.org/wiki/universityofcambodia).

## **8. How can I apply for a job at UC?**

UC is looking to hire highly skilled and motivated individuals who are committed to the vision and mission of the University. UC is constantly hiring and expanding its staff and faculty numbers. You can find an up-to-date list of open positions at UC at: <http://uc.edu.kh/ucb/job/12/2581/>.

## **9. Can I post job vacancies for students at UC?**

Yes, Friends and Partners of UC are welcome to post job announcements on the UC campus, as one of the many benefits of the program. UC is always seeking to expand its network of Partners and Friends – for more information about the programs please contact the Office of Administration at 023 993 274 or send an email to [info@uc.edu.kh](mailto:info@uc.edu.kh).

## **SCHOLARSHIPS:**

### **10. How can I get a scholarship at The University of Cambodia?**

Scholarships at The University of Cambodia are given on merit basis as determined by an extensive scholarship exam and interview process. UC offers this exam once a year before the start of Term 1 in October. For more information, you may contact the UC Office of Admissions, Information and Registration by calling +855 023 993276, 060 333346, or 093 777576.

### **11. What scholarships are available at The University of Cambodia?**

UC offers a many different scholarships and they vary every year based on donors and need. Please check the UC Facebook page at [www.facebook.com/universityofcambodia](http://www.facebook.com/universityofcambodia) for updated information concerning scholarships, or you may speak to the Office of Admissions, Information, and Registration by calling +855 (023) 993-274, 993-275, or 993-276.

### **12. Do I have to speak English to get a scholarship?**

Not necessarily, UC offers scholarships for both the International Track and Khmer Track. However, there is an English component of the scholarship exam that is worth 40 percent of your total score. Scholarships are given to students who score the highest on this exam, so while it is possible to receive a scholarship without command of the English language, it is difficult to do so. UC recommends taking a short course through the Center for English Studies prior to the scholarship exam to be prepared for the English section.

### **13. Can I apply for a scholarship after I have already started at The University of Cambodia?**

No. UC scholarships are given at the start of the students' academic program and remain in place for the duration of the degree program, so long as the student maintains good standing of their academic status. Current students may however qualify for tuition discounts on a case-by-case basis for academic accomplishments, achievements, and/or excellence.

### **14. Can I change my major/college after receiving a major/college-specific scholarship?**

Scholarships are given and distributed through each college/school. Thus, students may not change their college/school if they received a scholarship specific for that college/school. However, students may change their major within their college/school, if not otherwise stipulated in the terms of their scholarship program.

### **15. Who can I contact for more information about scholarships at UC?**

You may email any questions you have about scholarships at UC to [info@uc.edu.kh](mailto:info@uc.edu.kh), or call the Office of Admissions, Information and Registration at +855 023 993276, 060 333346, or 093 777576.

## **ADMISSIONS:**

### **16. How do I schedule a visit/tour of The University of Cambodia?**

Individuals looking to tour UC may simply visit the Office of Admissions, Information and Registration and someone will provide you with a walk-in tour.

If you are arranging a tour for a group (more than one potential student), you need to submit an official request letter addressed to the University President through the Office of Administration or the relevant college/school.

You may contact the Office of Admissions, Information, and Registration for more information by calling +855 023 993276, 060 333346, or 093 777576. You may also email UC at [admissions@uc.edu.kh](mailto:admissions@uc.edu.kh), or [info@uc.edu.kh](mailto:info@uc.edu.kh).

## 17. How do I apply for The University of Cambodia?

Prospective students should visit the Office of Admissions, Information, and Registration and complete an application form, which costs 5,000 riel. Those interested in enrolling in the International Track are required to take an English placement test; those interested in enrolling in the Khmer Track are not required to take an English placement test. The proficiency test may be waived for special cases where the student has received a high score on a IELTS or TOEFL exam (5.5 or 500 respectively), or the student is a native English speaker. Associate's and Bachelor's degree students need a copy of their high school certificate, while Master's degree students need a copy of their BA degree. PhD students need to present their MA certificate. Both Master's and PhD students also need to submit their undergraduate degree.

## 18. What qualifications do I need to be admitted to UC?

In order to be considered for an Associate's degree program, an applicant must:

- Complete grade 12 of high school (with or without high school diploma); and
- Take and pass The University of Cambodia Undergraduate Entrance Examination, and in the case of International Track students, an English Proficiency Exam.

In order to be considered for a Bachelor's degree program, an applicant must:

- Have a high school diploma or an equivalent; and
- Take and pass The University of Cambodia Undergraduate Entrance Examination, and in the case of International Track students, an English Proficiency Exam.

In order to be considered for a Master's degree program, an applicant must:

- Have a good Bachelor degree or an equivalent; and
- Take and pass the University of Cambodia Graduate Entrance Examination and in the case of International Track students, an English Proficiency Exam.

In order to be considered for a Doctoral degree program, an applicant must:

- Have a Master degree or an equivalent; and
- Submit samples of writing.

**Please note:** Students who have earned an Associate's degree from another University must also take The University of Cambodia Entrance Examination, and in the case of International Track students, an English Proficiency Exam, before they can be admitted into the Bachelor's program in the same field.

### **19. What score do I need to get on the national exam to be admitted to UC?**

To be admitted to UC's Bachelor's programs you must receive a passing grade on your national exam. To be admitted to UC's Associate's program, you do not need to pass your national exam.

### **20. What GPA do I need to get into UC?**

There is no minimum GPA requirement for admission to UC. However you must have completed grade 12 and passed your national exam to be admitted to UC's Bachelor's program.

### **21. What language requirement do I need to meet to be admitted to the International Track?**

To be admitted to the International Track at UC you must take an English proficiency test administered by the [Center for English Studies](#).

Depending on your score and thus your level of English proficiency you will either be admitted directly to your degree program or you will be placed in one of six levels in CES's Intensive English Program (IEP). Once you have completed level six in IEP, you will begin your International Track degree program beginning with your Foundation Year.

### **22. Do I need to take an English proficiency test?**

Only students that are applying for the International Track need to take an English proficiency test with CES. If you are planning to enter the English-based International Track at UC then you need to take the proficiency test.

### **23. When can I take an English proficiency test?**

You can visit the Center for English Studies on the fourth floor during office hours Monday-Sunday to take the proficiency test.

### **24. How can I schedule an English proficiency test? How much do they cost?**

You do not need to schedule an English proficiency test; you can visit the Center for English Studies on the fourth floor anytime during office hours to take the test. The test costs 10,000 riel.

### **25. Can I transfer to UC from another university?**

Yes, absolutely! Students must fill out an application and attach their transcript and/or Foundation Year certificate from the other university. Students who successfully transfer credits do not have to re-sit the entrance exam. However, students transferring into UC's International Track must take an English proficiency test. In the case where the student has



no credits to transfer, they will be required to apply as a new student and sit the entrance exam.

Please contact the Office of Admissions, Information and to begin the transfer process. You may contact them via phone at +855 023 993276, 060 333346, or 093 777576, or email at [info@uc.edu.kh](mailto:info@uc.edu.kh).

## **26. What are the admissions and visa requirements for international students?**

The requirements are the same as Cambodian students. If your first language is not English, you may be required to take an English placement test. You are responsible for securing the proper visa, but UC can guide you on this process.

## **ACADEMICS:**

### **27. What is the academic calendar? When does term 1 begin?**

UC's academic year is separated into three terms. Term 1, which lasts 16 weeks, usually begins in early November and finishes in late February or early March; Term 2, also 16 weeks, starts in mid-March and concludes in early July, and Term 3, which is only 10 weeks, begins in mid-July and ends in October. For exact dates, please contact the Office of Admissions, Information, and Registration.

### **28. What sessions are offered at UC?**

UC offers four different sessions: **morning**, **afternoon**, **evening**, and **weekend**. This allows students to arrange their university schedule with their other responsibilities.

### **29. Can I change sessions? How much does it cost?**

Yes, you can. If you are a full-paid student, for the first time there is no charge on this, but if you are a scholarship student, you have to pay \$50 for this process.

### **30. What is the credit system? How is it different from other universities?**

Each class is worth a certain number of credits, and every student must fulfill a pre-determined amount of credits in order to graduate. UC uses the credit system, as it is modeled after American universities. With this system, UC is different from other higher education institutions in terms of the degree of flexibility in 1) selecting courses per term, as students from different colleges/schools and majors are required to do some general education courses and 2) the best performing students are allowed to take more courses than the average student, meaning they could graduate earlier than four years and 3) it saves time and money for students because students will pay based on their registered courses.

### **31. Why does UC use the credit system?**

UC's credit system mirrors the system used by American universities. UC has chosen to employ the credit system to give students a wider selection of available courses through General Education and elective credits from outside their chosen major. UC believes (something supported by feedback from our graduated students and their employers) that allowing students to take diverse classes increases their curiosity and provides a more well-rounded education that gives students flexibility in the ever-changing employment market, as well as helping students find their passions as potential future self-employed entrepreneurs.

### **32. How do I enroll in courses?**

If you are in Foundation Year, enroll with the Academic Foundation Department (AFD). Thereafter, you can enroll in courses with your respective college/school at the start of every subsequent term.

### **33. Can I add/drop courses after they have already begun?**

Yes. You can add/drop courses after you have already begun, but this is only allowed during the first and second week of classes. To add/drop courses you must meet with your college/school, OAA and the cashier. Your college/school will help guide you in this process.

Please note, important information is taught during the first two weeks of classes, so the longer you wait to add/drop courses the more information you must catch up on. Thus, do your best to register for the correct courses prior to the start of term, and/or add/drop courses as quickly as possible.

### **34. What programs and majors are available at UC?**

UC offers a wide range of colleges and schools in our best effort to provide students with quality education in as many fields as possible. UC's programs and majors are organized under a related college or school. A list of centers, schools and colleges and their respective programs is below, for more information regarding these programs please visit the independent websites for the respective college/school:

#### [Center for English Studies \(CES\):](#)

Intensive English Program (IEP) (for academic purposes)

#### [Foundation Year Program:](#)

Foundation Year is comprised of ten compulsory courses in the undergraduate (Associate and Bachelor's) student's first year of university. As mandated by ACC and MoEYS, students will take eight General Education courses and two courses related to the student's

chosen major. All courses must be passed for the student to complete Foundation Year and receive their certificate. Only students holding a valid Foundation Year Certificate are able to continue with the remainder of their degree program. Students may be allowed to retake failed courses and should see the AFD to arrange this.

**College of Arts, Humanities and Languages (CoAHL):**

**BA programs:**

Asian Studies  
English Language and Literature  
Social Work

**MA programs:**

Teaching English as a Foreign Language (TEFL)

**College of Education (CoE):**

**AA programs:**

Educational Science

**BA programs:**

Curriculum Design and Instruction  
Educational Administration  
Educational Science

**MA programs:**

Educational Administration

**PhD programs:**

Educational Administration

**College of Law (CoL):**

**BA programs:**

Law  
Private Law  
Public Law

**MA programs:**

International Law

**PhD programs:**

Doctoral Law Degree (LLM)

**College of Media and Communications (CMC):**

**BA programs:**

Communication Studies  
Visual Communications  
Media Arts and Studies

Journalism Studies

**College of Science and Technology (CoST):**

**AA programs:**

Computer Science

**BA programs:**

Computer Science

Electronics and Telecommunications

Information Technology

**MA programs:**

Computer Science

Electronics and Telecommunications

Information Technology

**College of Social Sciences (CoSS):**

**BA programs:**

Development Studies

International Relations

Peace Studies

Political Science

Public Administration

Public Policy

**MA programs:**

Development Studies

Peace Studies

Political Science

**PhD programs:**

Peace Studies

Political Science

**UC School of Business (UCSB):**

**AA programs:**

Accounting

Economics

Finance

Human Resource Management

Management

Marketing

Organizational Development

**BA programs:**

Accounting  
Business Management  
Economics  
Finance and Banking  
Hospitality and Tourism Management  
Human Resource Management  
International Business  
Marketing

**MA programs:**

Accounting  
Economics  
Finance  
Hospitality and Tourism Management  
Human Resource Management  
International Business  
Management  
Marketing

**PhD programs:**

Business Administration

**[Techo Sen School of Government and International Relations \(TSSGIR\):](#)**

**MA programs:**

ASEAN Studies  
Diplomacy and Negotiation  
International Relations  
Public Administration  
Public Management  
Public Policy

**PhD programs:**

ASEAN Studies  
Diplomacy and Negotiation  
International Relations  
Public Administration  
Public Management  
Public Policy

### 35. Can I change my major/college/school?

The policy is the same as a change in major. During Foundation Year you cannot change your college/school. You may change your college/school prior to the deadline set by OAA before the start of your fourth term at UC. Generally the deadline is about one week prior to the start of the term.

**Please note:**

1. If you received a scholarship contingent on your college/school you may not change to different college/school unless it is included in the scope of the scholarship you received. If you decide to change your college/school regardless of this policy, you risk forfeiting your scholarship.
2. If you change your college/school you may be required to take additional courses in order to fulfill the minimum requirements of your degree.

### 36. How do I change my major? How much does it cost?

To change your major you must first visit the Office of Academic Affairs and request the change. OAA will provide you with the request form. If you have a scholarship you must meet with the Office of Scholarships and ask for approval. You must also meet with the Dean or AD of your college or school and obtain their approval. Once you have received all the approvals you require, return to OAA with the completed forms. You will then fill out another form and obtain approval from the Dean or AD of your new college or school, and the VPAA for final approval.

The fee to change your major/college/school is \$100 and you must pay this amount to the cashier after approval is obtained.

**Please note:** Transfer students cannot change their major/college/school.

### 37. Can I take a long- leave of absence? What is the process?

Yes, you can take a long leave of absence for two terms in a row if you are busy or want to take personal leave, and it will be treated as a break. Per MoEYS requirements, you are only allowed to suspend your studies for two-terms, or your ability to graduate on time may be impacted. If students have enrolled already and want to take a long leave of absence, they can do this only during the first two weeks of the term.

To do either, first go to your college or school to discuss the reasons for this absence then come to OAA to fill out the official forms for MoEYS. Be sure to bring references for your reasoning and approval from your college or school to attach to your official forms.

**Please note:** If you are in Foundation Year, you may not be able to take a long leave of absence.

### **38. How do I request permission if I have to miss class (take a leave of absence)?**

If you need to miss class for any reason, you need to obtain permission prior to your absence. The form costs 500 Riel and can be purchased at the UC Bookstore on the eleventh floor.

In the case that you cannot request permission ahead of time, you may have another student submit your form for you on the day of your absence. If a friend is unable to do this for you, then you must purchase, complete and return the form within three days of the absence. Late submissions require a satisfactory reason and evidence to support their reasoning.

If you are absent for more than one day, you need to attach supporting evidence to explain your absence.

### **39. What is the policy/penalty for being late to class?**

The policy for being late to class varies based on the instructor. However this policy should be clearly stated in the course syllabus given to you at the beginning of each course.

### **40. Does The University of Cambodia offer free courses?**

UC offers a variety of non-degree courses for a small fee, notably from the Skills and Career Development Center (SCDC) and executive short course training programs from all of our colleges and schools. For more information about these, you may contact SCDC at [director\\_scdc@uc.edu.kh](mailto:director_scdc@uc.edu.kh) or UC at [info@uc.edu.kh](mailto:info@uc.edu.kh).

## **REGISTRAR:**

### **41. How do I get a copy of my transcript?**

To obtain a copy of your transcript you must visit the Office of the Registrar and fill out a request form. It takes about one week from the date of request until transcripts are available for pick up.

### **42. How much do transcripts cost?**

Each official transcript costs 10,000 riel, which is due at the time of the request.

### **43. How many transcripts can I request at the same time?**

There is no limit to the number of transcripts you can request. However, please be aware that you will be charged the 10,000 riel fee for each transcript that is requested.

#### **44. How long does it take to process my request for a transcript?**

It takes about 3-5 business days (one week) after the Office receives your official request until your transcript is available for pick up.

#### **45. Can I have someone pick up my transcript for me?**

Students can send family members or friends to pick up or request a transcript on their behalf. If you are sending someone else to pick up your transcript on your behalf, please provide him/her with an official receipt (that was provided by the University Registrar at the time of the request), which states that you are allowing him/her to pick up your official transcript. Please ensure that the letter includes your handwritten signature.

#### **46. When do I get my official degree?**

Official degrees are conferred at the Annual Graduation, which usually takes place in December. If students are unable to attend, they can get their official degree after the graduation at the Office of the University Registrar on the second floor.

#### **47. I lost or damaged my official degree. Can I get a new one?**

Students can request a new official degree by writing an official request letter to the University President through the Office of Academic Affairs, which explains the reason why the degree has been lost or damaged. The fee for replacing your degree is \$50 for Associate's and Bachelor's students, \$100 for Master's students, and \$200 for PhD students.

The University Registrar can also provide students with certified copies of original transcripts, degrees, and letters of recommendation.

#### **48. How do I request certified copies of original transcripts, degrees, and letters of recommendation?**

To request certified copies you must make 10 copies of your degree, transcript or letter of recommendation and submit them to the Office of the Register, along with the original. UC will certify the copies in one business day. The process costs 10,000 riel.

#### **49. How do I request a letter of recommendation?**

Students may ask faculty or staff members for letters of recommendation that verify their character, skills and abilities to be used for potential employers, scholarships, or advanced degree programs. Letters must be approved through the Office of Administration before being returned to the student, so please ensure to request letters early to allow ample time for approval.

#### **50. How do I request a letter from the university stating that I am currently a student?**



Students should visit the Office of the University Registrar and submit a request form and a 4x6 photograph of themselves. The request takes 3-5 business days to process and costs 10,000 riel.

## **STUDENT ORGANIZATION/CLUBS**

### **51. What student organizations and clubs are available at UC?**

UC offers numerous clubs and student organizations they are as follows:

- [UC Student Senate](#)
- [UC Cambodian Red Cross Youth](#)
- [UC Student Federation](#)
- [UC Student Senate](#)
- [UC Debate Club](#)
- [UC Sports Club](#)
- [UC Yearbook Club](#)
- [Reading Club of Cambodia](#)
- [UC Horticultural Club](#)

### **52. How can I join a student organization?**

The University of Cambodia has many student organizations that you can join, including the UC Student Senate, the UC Debate Club (UCDC), the UC Cambodian Red Cross Youth (UCCRCY), and the UC Sports Club. There are also other clubs, like the UC Horticulture Club and UC Volunteers Program. Each organization and club has different application rules. Please contact the UC Student Federation on the first floor for more information on how to join each specific club.

### **53. How can I run for an office position for UCSS?**

UCSS accepts new members at the start of every year, and the election is held during the second week of January. Members need to get an application form from the Office of Admissions, Information, and Registration, to apply for one of the five leadership positions. On the election date, you must give a speech about your commitment to the organization. However, if you do not win one of the office positions, you can still be a member of UCSS.

### **54. When does membership open/close for student organizations?**

Each organization has different opening/closing dates. UCSS opens for applications in December, and the election is held during the second week of January. UCCRCY recruits members every year between January and April, depending on availability, and UCDC has open enrollment, depending on the upcoming debate competitions. Interested students

should contact the president of the organization for more details. The UC Sports Club has year-round open enrollment, as does the UC Horticulture Club and the UC Volunteers Program.

#### **55. Can I play sports at UC? What sports are available?**

Yes! You may join the UC Sports Club if you are interested in sports. The UC Sports Club is an annual club that offers football (soccer) teams for both men and women and an athletic team that practices running and other track and field activities. UC is always expanding the sports available for UC students to participate in, so always stay in touch with UC activities through Facebook <https://www.facebook.com/universityofcambodia/> and message boards on campus.

### **RESEARCH:**

#### **56. What research has been conducted at UC?**

UC has produced a number of journals and conference background papers. Copies and transcripts of UC research can be found in the Toshu Fukami Library and E-library.

#### **57. What think-tanks does UC facilitate/participate in?**

The Techo Sen School of Government and International Relations is launching the Institute for Future Studies tentatively in April 2017.

#### **58. What research is currently being conducted at UC?**

There are multiple projects currently being conducted under a variety of topics, including public health, environmental protections, biological diseases, foreign policy, and educational policy.

#### **59. What research publications does UC produce? When are they published?**

UC produces a number of research publications. They are as follows:

- Cambodian Journal of International Studies
- Journal of Cambodian Students
- Occasional Paper Series
- Working Paper Series
- UC Monograph Series

#### **60. Does UC collaborate with other institutions on research?**

Yes. UC prioritizes institutional collaboration, especially on research. If you would like to initiate a joint research project with UC please contact the Director for the Council for Research and Creativity at [Director\\_CRC@uc.edu.kh](mailto:Director_CRC@uc.edu.kh).

#### **61. Does UC have research team?**

Yes, we do! UC is pleased to have many departments that focus particularly on research. The Institute for Research and Advanced Studies, the Council for Research and Creativity and the School of Graduate Studies oversee all the research projects and papers published at the university. The Techo Sen School of Government and International Relations and the ASEAN Study Center also play a vital role in producing important research projects.

#### **62. Does UC have research facilities?**

Yes! UC has one of the most extensive library collections in the nation and researchers have full access to all of UC's facilities including extensive online journals and databases. Researchers are also encouraged to use UC's diverse student base to conduct research into the lives, opinions, etc. of Cambodian youth.

#### **63. Can UC host foreign researchers?**

Yes, UC can host foreign Research Fellows. Please contact the Director of the Council for Research and Creativity for more information, at [director\\_crc@uc.edu.kh](mailto:director_crc@uc.edu.kh)

#### **64. What assistance does UC give to foreign researchers?**

UC welcomes foreign researchers. They are expected to teach in addition to conducting their research, with UC generally providing office space. Exact assistance is determined on a case-by-case situation. For more information, please contact the Council for Research and Creativity at [Director\\_CRC@uc.edu.kh](mailto:Director_CRC@uc.edu.kh)

### **RESOURCES AND FACILITIES**

#### **65. Can I rent out UC facilities for non-UC events?**

Yes, you can! Please contact the Office of Administration for more information at 023 993274 or [director\\_admin@uc.edu.kh](mailto:director_admin@uc.edu.kh)

#### **66. Who can use UC's libraries?**

All UC students, faculty, staff and alumni have unrestricted access to UC's libraries free of cost. Because UC believes in promoting access to information and life long learning, both of UC's libraries are open to the public. In order to check out books from the library, members of the public must purchase a library card that costs \$5 for non-UC students and

\$6 for all other members of the public. The card is valid for one year and should be carried with you at all times when on the UC campus.

#### **67. What are the hours of the UC's libraries?**

With the exception of public holidays when UC is closed, the Toshu Fukami Library and E-Library are open Monday through Friday from 7:30am - 8:45pm, and Saturday and Sunday from 7:30am - 5pm.

#### **68. What laboratories are available at UC?**

UC has many state of the art laboratories available to students, faculty, staff and alumni. The laboratories available at UC are as follows: Computer Lab, Computer Repair Lab, IT Center Lab, Language and Multimedia Lab, and Networking Lab.

#### **69. Can I use the laboratories outside of class time? When are labs available for student use?**

Yes, of course you can! Lab schedules are created on a termly basis to account for class usage of laboratories. For lab schedules please see the schedules posted in each lab or visit CES or the Office of Information Technology for more information about lab usage outside of classes.

### **GIVING TO UC:**

#### **70. How can I donate to UC?**

UC welcomes any and all kinds of donations including funding and in-kind donations. For more information about donating to UC please contact the Office of Accounting and Finance at 023 993273 or [director\\_finance@uc.edu.kh](mailto:director_finance@uc.edu.kh).

#### **71. What projects are currently seeking funding?**

UC is currently seeking funding for the following projects:

- Scholarships
- 24-Hour Library
- Student and foreign faculty/staff dormitories
- General science laboratory

UC is currently seeking in-kind funding for the following:

- Books
- General science laboratory equipment
- Computers
- Technology equipment for classrooms

Access to online research journals

**72. What are some successfully funded projects and initiatives at UC?**

UC has been graced with many generous gifts from donors ranging from long term supporters to one time gifts. A few of the most successful programs and donations are as follows:

Handa Vision 100 scholarships

Toshu Fukami Library and E-Library

11-story UC Campus Building in Phnom Penh

UC Sports Complex